

Date:

Director
Centre for University-Industry Collaboration
Universiti Utara Malaysia
06010 Sintok
KEDAH DARUL AMAN

Dear Sir/Madam

CONFIRMATION OF UUM PRACTICUM DUTY REPORT

We hereby confirm that the following student has reported his/her duty on

_____.

Student Name : _____
Matric No. : _____
Programme of Study : _____

We have also received the following documents from the student:-

- I Form (Student's Declaration Form)
- Employer's Confidential Assessment Form
- Attendance Form
- Practicum Guidelines for Employer
- Scope of Training (if applicable)

Thank you.

Yours faithfully,

Signature & Employer's Official Stamp

Name :
Designation :
Tel. No. :
E-mail :

Note to students:

(1) upload the completed Report-Duty Form

(2) fill in the Company Supervisor Details in the students' portal